



PIMPRI CHINCHWAD SCIENCE PARK,

(A Non-profit Company set up under Section 08 of Companies Act 2013)

CHINCHWAD PUNE- 411019

Phone No. 7744944333

E-mail- pcsciencecentre@gmail.com

Web site – www.pcsciencepark.org

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Pimpri Chinchwad Science Park is a non-profit educational set-up initiated by PCMC under Section 8 of Companies Act 2013. It is governed by the Board of Directors, which has proposes to obtain services of young, dynamic, enthusiastic manpower to lead and look after the overall day to day functioning of Science Park and Planetarium along with various science educational facilities of the Science Park and Planetarium smoothly, and coordinate its administration under the guidance and advice of the Board of Directors of PCSP.

Sr. No.	Name of the post	No. of posts	Age limit
1	Chief Executive Officer	No. 1	<ul style="list-style-type: none">• 40 Year• Age relaxation as per norms for OBC/VJNT/SC/ST/SEBC

1. **Job Details:**

- Design and development of exhibits for various galleries and exhibition areas in the Science Park and Planetarium
- Organization of educational programmes/ training programme for educational/ technical manpower of the Science Park and Planetarium and for different categories of visitors, students, teachers including the special programmes, commemorative events and outreach community oriented programme based on Science & Technology.
- To undertake research on history of science & technology museum/ centres.
- Evaluation of exhibits and visitors survey and analysis for development of activities of the centre.
- To look after and take care of the day-to-day management and operational processes of the Science Park and Planetarium and put the efforts to improve the visitor footfall and receipts of the Centre.
- To do strategic planning for upcoming 5 years & execute the same according to approved work by the Board of Directors.
- To work on priority basis for the upgradation of Science Park and its facilities

- To put the efforts for obtaining financial assistance under CSR from various industrial houses and corporate sector.
- To prepare Annual Action Plan of educational programmes/ activities / developmental work in Science Park and Planetarium along with its budgetary provisions and discuss and seek its approval through quarterly meetings of Board of Directors and Annual General Meeting for execution purpose.
- To monitor day to day maintenance and smooth functioning of exhibition area, projection facilities in Science Park and Planetarium
- To establish collaboration with various State/ Central Agencies and like-minded NGOs for organisation of various Science & Technology awareness programme for the benefit of masses
- The selected incumbent will have to function under the suggestions of Board of Directors and the Chairman, PCSP Company.
- The incumbent will serve initially under the probationary period of 2 years

2. Essential qualifications & experience for the of: Chief Executive officer

1. Candidate should have a post-graduation degree with first class in any of STEM subjects (Science, Technology, Engineering, Mathematics)

OR

B. Tech. / B.E. with first class from a recognised university / institution

AND

2. 10 years of experience after post-graduation in any of the STEM subjects

OR

7 years of experience after obtaining Ph.D. in any of the STEM subjects OR B. Tech./ B.E. with M.B.A.

Candidate with working experience at Science Park / Science Centre / Science Museum / Science City will be desirable with the above qualification.

3. Consolidated Honorarium of Rs. 90,000/- (Rupees Ninety Thousand) per month plus incentive.

The appointee of Chief Executive Officer has excellent career opportunity in Pimpri Chinchwad Science Park. Interested candidates are required to submit completed application latest by Dt. /10/2024 at Pimpri Chinchwad Science Park, Opp. Auto cluster, Chinchwad, Pune 411019.

4. General Instructions:-

- I. Prescribed application form may be downloaded from the Pimpri Chinchwad Science Park website.
Website : www.pcsciencepark.org
Email : pcsciencecentre@gmail.com
Phone : 7744944333
- II. More possession of requisite qualifications and experience shall not entitle the candidates to be called for the interview.
- III. Decision of Pimpri Chinchwad Science Park in this regard shall be final and binding.
- IV. Canvassing in any form and/ or bringing in any influence, political or otherwise, will be treated as disqualification for the post.
- V. Interim enquiries will not be entertained.
- VI. Date of interview will be communicated through E-mail.

Application not submitted in the prescribed format and without copies of testimonials as proof of qualification & experience, photograph shall not be considered and shall be summarily rejected.

Interested candidates are advised to go through the details, download application forms and thereafter, submit signed applications to the Pimpri Chinchwad Science Park office along with copies of testimonials either personally or by e-mail or by registered post.